

AN INTERNSHIP AT THE WORKFORCE INVESTMENT NETWORK

The Workforce Investment Network is a public/private partnership that comprises the cities of Lomita, Long Beach, Signal Hill, and Torrance; businesses; education; labor; and community leaders. Our Workforce Investment Board and Network of One-Stop Career Centers connect businesses, residents and young adults around the notion that:

- ✓ Businesses Need Skilled Workers
- ✓ People Need Good Jobs; and
- ✓ Communities Need Strong Economies

Internships throughout the Network's Centers in Long Beach, Torrance and San Pedro, and at its Board/Administrative Office connect around planning, project [and product] development, marketing and communications, finance/resource management, public policy and Board oversight, government relations, customer management, and industry sector strategies.

Qualifications

Workforce Investment Network Internship opportunities are open to masters, undergraduate, and associate degree program college student(s) in a field of study/major aligned with the areas described above. We look for potential interns that are good communicators, thorough, detail-oriented, and great at managing multiple project priorities. Those qualities, as well as being positive, proactive, responsible and resourceful are important to us. Interns must pass a Network-paid background check through the City of Long Beach before beginning any assignment and work experience.

Length of Internship

We are generally flexible. Most internships will run an average of 12 weeks, in step with a school semester or quarter. We can work out the right mix with you. Similarly, we are flexible on days and hours, recognizing that your studies are critical. Please note that with most projects, we ask for a commitment between 15 and 20 hours per week.

Benefits

We offer unpaid, college credit-based internships that fuse real work experiences mentoring and professional development. We will be more than happy to complete and submit academic forms, supervisory evaluations and/or letters of recommendation that support program requirements or college credits. In certain periods we may be able to offer a nominal stipend at completion.

Interest/Submission

A resume and cover letter stating your interest and studies to Kathy Parsons, Communications Mgr @ kathy.parsons@longbeach.gov; contact: 562.570.3654

